

# **ASHE ALTOONA WORKSHOP**

**NICKI DONAHOE, P.E.**

**PORTFOLIO MANAGER/PLANS ENGINEER**

**APRIL 23, 2026**

# TOPICS FOR DISCUSSION

- Consultant Design Staff Introductions
- D9 Best Practices Re-write
- District Estimate Improvements
- Access to Teams Folders



# CONSULTANT LIAISON TEAM INTRODUCTIONS



**Melissa Irwin, P.E.**  
Consultant Design Lead  
(814) 696-6858



**Michael Stone, P.E.**  
QA / QC Lead  
(814) 696-7157



**Paul Hook, P.E.**  
Plans Lead  
(814) 696-7139



**Nathan Milazzo, P.E.**  
Project Manager  
(814) 696-7159



**Nolan Paronish**  
Project Manager  
(814) 317-3144



**Andrew Keirn, P.E.**  
Project Manager  
(814) 696-7299



**Alyssa Popchack**  
Civil Engineer  
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**Mitch Foreback**  
Highway Designer  
(814) 317-3143



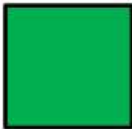
**Blake Ivock**  
Civil Engineer  
(814) 317-3137



**Cristy Shumac, P.E.**  
Project Manager  
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**Adam Sherlock, E.I.T.**  
Project Manager  
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**VACANT**  
Civil Engineer  
(814) 317-3146



**Chaz Dean**  
Civil Engineer  
(814) 696-6851



**Garrett Berkey**  
Project Manager  
(814) 696-7142



**Kevin Lehner**  
Civil Engineer Trainee  
(814) 317-3164

**Roadway Unit:**  
6 Consultant Liaison Teams  
4 In-house Teams



# BEST PRACTICE RE-WRITE

## Reimbursement Agreements Exhibit A

Direction for Commonwealth-Incurred Costs. [Policy E-mail PM3 03/12/13.](#)

## Minor Project Design Procedures for Consultant Designed Projects

[DDC 2013-3](#) (Refer to current Publication 10x November 2015 Edition, Change 2)

[DDC 2021-1](#) Updated Minor Project Design Procedures for Consultant Designed Projects. [Policy E-mail PM3 08/31/21.](#)

## Design Files Available in ECMS Pre-Bid

A quality initiative and cost saving activity initiated by the Bureau of Project Delivery. [Policy e-mail from Portfolio Manager 06/03/13](#) updated [05/16/18](#) [Policy e-mail from Portfolio Manager 05/16/18.](#)

Updated policy requires XML files be ZIPPED prior to submittal to Contract Management. [Policy E-mail from Portfolio Manager 10/04/18.](#)

## Existing Interchange Lighting

For Projects where existing interchange lighting or ITS Message Boards are present. [DDC 2013-7.](#)  
Refer to Highway Design, Pay Items, 18. Locate Highway Lighting for current guidance.

## Repair of Detour Route

This policy applies to ALL projects that detour traffic onto a local road, posted road or bonded road. Any variance must be approved via email by a Senior Project Manager. [DDC 2013-9.](#)

## Design Tree Removal/Trimming/Planting Checklist













This form will list all construction contract items used to specify the type and quantity of work intended for the removal, trimming and planting of trees. [DDC 2013-10](#), [DDC 2013-10](#). [Tree Checklist.](#)

[District Tree Best Practice Supplement to DDC 2013-10](#). [RW397A Example](#). [Tree Table.](#)






















# BEST PRACTICE RE-WRITE

## Best Practices > Links and Supporting information

 Name	Modified	Modified By	+ Add column
 Construction Quality Initiative	June 21, 2022	Pruss, James T	
 DDCs	January 28, 2021	Roberts, Scott A (Penr	
<input type="radio"/>  DMCs    	January 28, 2021	Roberts, Scott A (Penr	
 Drawings	May 17, 2019	Roberts, Scott A (Penr	
 H&H Small Drainage Areas (In-house use ...	November 22, 2022	Roberts, Scott A (Penr	
 Links	January 14, 2021	Roberts, Scott A (Penr	
 Policy Emails	January 25, 2021	Roberts, Scott A (Penr	

## Best Practices > Links and Supporting information > DDCs

 Name	Modified	Modified By
 DDCs 2006	January 28, 2021	Roberts, Scott A (Penr
 DDCs 2007	January 28, 2021	Roberts, Scott A (Penr
 DDCs 2008	January 28, 2021	Roberts, Scott A (Penr
<input type="radio"/>  DDCs 2009    	January 28, 2021	Roberts, Scott A (Penr
 DDCs 2010	January 28, 2021	Roberts, Scott A (Penr
 DDCs 2011	January 28, 2021	Roberts, Scott A (Penr
 DDCs 2012	January 28, 2021	Roberts, Scott A (Penr
 DDCs 2013	January 28, 2021	Roberts, Scott A (Penr
 DDCs 2017	January 28, 2021	Roberts, Scott A (Penr
 DDCs 2018	January 28, 2021	Roberts, Scott A (Penr
 DDCs 2020	January 28, 2021	Roberts, Scott A (Penr
 DDCs 2021	September 1, 2021	Hoover, Travis
 DDCs 2022	January 3, 2022	Hoover, Travis
 DDCs 2023	January 31, 2023	Hoover, Travis



# BEST PRACTICE RE-WRITE

Best Practices > Links and Supporting information > Policy Emails

Name	Modified	Modified By
Design Exceptions	March 24, 2021	Hoover, Travis
Mailbox Guidance	January 6, 2020	Roberts, Scott A (Peni
SharePoint Drafts	February 9	Hoover, Travis
Tree Best Practice	December 2, 2022	Hoover, Travis
3R Bridge Width Criteria Documentation A...	July 26, 2018	Roberts, Scott A (Peni
460 TACK ITEM NUMBERS.pdf	March 2, 2020	Roberts, Scott A (Peni
ADA Curb Ramp Guidance - Design-Build ...	August 2, 2018	Roberts, Scott A (Peni
ADA Curb Ramp Guidance - Maximum Cro...	August 2, 2018	Roberts, Scott A (Peni
ADA District Spreadsheet Archive.pdf	December 13, 2018	Roberts, Scott A (Peni
Addendum Examples.pdf	March 6	Hoover, Travis
Addendum Sheets 12-8-09.pdf	November 12, 2020	Roberts, Scott A (Peni
Addendums - Plan Revisions During Adver...	April 22, 2022	Hoover, Travis
Average Daily Traffic Growth.pdf	August 2, 2018	Roberts, Scott A (Peni
Bicycle Pedestrian Checklists.pdf	April 22, 2019	Roberts, Scott A (Peni
Bituminous Base Repairs 6-25-12.pdf	August 2, 2018	Roberts, Scott A (Peni



# ESTIMATE IMPROVEMENTS - VISIONING

## Purpose

- Agreement Between Division Management Regarding Project Needs
- Improved Estimates for the TIP Development
- Clearer Project Scope for PM's

## Ideal Timing

- After the Roadway and Bridge Priorities are Established
- Prior to Draft TIP Development (2029 TIP will be developed in Summer/Fall 2027 for adoption October 2028)

**Spring 2027 ~ Back on Schedule**



# ESTIMATE IMPROVEMENTS - DPMC

## District Program Management Committee (DPMC)

### COMMITTEE MAKE-UP:

- DE, ADE's, Portfolio Manager, Construction Services Engineer, Maintenance Services Engineer, Bridge Engineer, Design Services Engineer, Fiscal Officer, Planning and Programming Manager and Supervisor

### PURPOSE:

- A forum for collaborative decision-making regarding project funding on all construction projects throughout the planning, design and construction phases in order to control costs while maintaining quality and ensuring overruns are accounted for and funded in a timely manner.

### SCOPE:

- All projects with significant changes in the scope of work, cost increases, and other issues that need to be presented for management information, review and final decision.



# REMINDER



# QUESTIONS

